

Meeting Minutes
BESA FPTA
October 1, 2013

Present:

ErenMiskiAydin
RahafKokash
Andrew Currey
Lynette Walsh
ElifCarmikli
IstarIslerYildirim
Elaine Passmoor

Esra Stallman
Gene Rhodenizer
Candace Campbell Rhodenizer
OlcayBasturk
MeryemCumart
OzlemYildiz

Apologies:

Paula Waspe
Handan Muthis
MelikeGorur
MadlenVelinova de Alonso
TurkanAvci
Irmak Ozman
GozdeOnal

Kelly LeDrew
Lesley Wright
Joanna Haydon
Ken Page
Timothy Wilson
James Bryant

1. Guy Fawkes Event:

Date: November 2, 2013 from 3:00-6:00 pm

Important Dates:

Mon 30.Sep: Posters sent out

Update: Posters are already hanging in several spots around the school and club. Save the Date email will be sent by Class Rep and Eren will send a reminder mail to parents to inform them about the ticketing process and to return ticket order forms to Class Reps (in book bags and not through Admin office).

Fri 04.Oct: Ticket order forms distributed in book bags.

Update: Forms will be sent in book bags on Wednesday. Exact change must be sent with the form (no change will be returned). Tokens can be pre-purchased for 50tl instead of 55tl on the day (payment during the event can only be made with tokens. No cash is accepted).

Thur 10.Oct: Ticket order forms returned to Class Reps with payment

Update: Mira to send a reminder as per above.

Mon 21.Oct: Meeting to distribute tickets and finalize event details

Update: Eren will be available at the Library in the morning at 8:30 to distribute tickets.

Another meeting will be held in the evening at 6 pm to discuss games and other details.

Games:

- Games Sub-Committee (Paula, Esra, Class Reps and volunteers) will meet at a later date to discuss games.

Food and Drinks:

- Eren and Andrew will purchase drinks

Tombola:

- Amount to spend on prizes: 750tl
- FPTA members are encouraged to donate unused/relatively new toys
- Prizes to be sorted in 3 categories based on value and age (colour coded)
- Raffle tickets can be ordered with the event tickets
- Tombola Sub-committee (Melika and Lynette) to meet and discuss details soon.

Vendors:

- We have only two suggested vendors so far: Funda and Cheap Charlie.
- Members are encouraged to invite more vendors after checking with Vendors Sub-committee (Handan and Melike)
- Price per table: TL125
- A maximum of 2 persons per vendor to be allowed in.

Others:

- Price List to be prepared by Rahaf
- Candies and glow in the dark items to be purchased from Commissary or online

2. Hot Dog Lunch Event:

- Date: Friday October 4, 2013
- Preparations seem to be going well
- Volunteers: Eren, Andrew, Esra, Elaine, Olcay, and Gene

3. General FPTA issues:

- Class Reps to start collecting class contributions (50tl or 60tl depending on the number of students and number of teachers)
- Check with school whether FPTA can serve hot chocolate and flags as a treat to students on October 29th, Turkish National Day and ask if it can be red and white dress up day.
- Teacher's Day is November 24th, Sunday. Flowers or gifts to be presented to teacher's on Monday November 25th.
- Next meeting will take place on **October 21st, 2013 at 6 pm.**

Prepared by: RahafKokash

Approved by: ErenMiskiAydin

