

Meeting Minutes
BESA FPTA
March 4, 2014

Present:

Eren Miski Aydin
Handan Muthis
Lynette Walsh
Melike Gorur
Elaine Passmoor

Rahaf Kokash
Ken Page
Timothy Wilson
Meryem Cumart

1. Disco Night Assessment:

- Positive reviews were received from everyone and it seems that kids of all groups enjoyed the event!
- 1 hour would have been enough for Y1-2 and Y3-5 parties
- Tickets were unnecessary (reminder to everyone not to “Reply All” to subgroup emails!)
- TL835 were collected from sales
- TL450 were the approximate expenditures

2. Yurt Project:

- FPTA will be paying half the expenses on April 4th
- FPTA currently has around TL16000. TL8900 will be paid in April and the remainder (around TL10000) will be paid later.
- Sema is still ironing out the details. Final price to be confirmed.

3. 50th Anniversary Dinner Party:

- Date: Friday, 6th of June 2014
- Place: the Official Residence of the British Ambassador
- Maximum number of guests: 200 if the event is held indoor (more can be accommodated if the event is held in the garden)
- Menu suggestions and quotes were provided by the Embassy staff .The Committee voted for menu option 3, which includes a lot of seafood items. Would prefer to add a chocolate dessert to the menu.
- Approximate food cost: TL7000 for 150 guests.
- Other expenses to include drinks, ticket printing, decorations, and entertainment (DJ, band, etc.). No quotes were received yet.
- Ticket price has not been determined yet (it’s a non-profit event), but it should not exceed TL100
- There was a suggestion that the Board of Governors organizes it as a formal event and cover the expenses but the committee prefers to have an informal fun event. Also, number of attendees might be difficult to control if no tickets are to be purchased in advance.

- Sub-committee has to be formed and serious planning should start soon, especially if drinks will be ordered from a Duty Free supplier (Elaine suggested bondstore, Paula IDS).
- Any suggestions for themes or any ideas that would ensure the event is enjoyable by all (staff and parents), are welcome and should be sent to FPTA by email (Mr. Bryant already sent some brilliant suggestions)
- Sub-committee volunteers so far are:
 - Eren and Handan: will take care of ticketing
 - Paula and Esra: coordination with the Embassy
 - Eren, Paula, Elaine: drinks
 - Eren, Esra Rahaf: music
 - Eren: invitations
 - Lynnette , Elaine, Melike, Rahaf volunteered to take place in sub committee
 - Any other interested volunteers are welcome!

4. BESA Logo Items:

- Melike received quotes for a shoulder bag/light backpack that the kids can use for PE, swimming gear or outdoor weekend activities. The approximate cost is TL8/bag.
- Other items that are being considered: reusable shopping bags like last year's, or T-shirts. Any other ideas?
- Mr. Bryant already started working with the kids on a design. It will be the same as last year with self-portraits of all students.

5. Next Hot Dog Lunch Event:

- Date: Friday April 4, 2014
- Volunteers: Eren, Handan, Gene, Elaine, Lynnette, and Rahaf
- A gentle reminder to all volunteers to lock all knives and scissors back in the cabinets when done and not to leave any lying around the kitchen, even on the drying rack!

Next meeting will take place on April 9, 2014 at 6 pm.