



# British Embassy School Ankara

*VALUING INDIVIDUALS*

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## **Penalties for Non-Payment of Fees.**

Please find below information regarding penalties for non-payment of school fees below:

Fees must be paid by the due date. Late payments will incur late payment charges as follows:

1. The first late payment will incur a warning letter, accompanied by an initial 3% late payment charge, i.e., 3% of the due amount, and that amount will increase by 1% of the accrued amount for every subsequent week until the half term. If the fees and penalties remain unpaid following the half term date, the child will immediately lose his/her place at BESA.
1. A second late payment will incur another warning letter, accompanied by an initial 3% late payment charge, i.e., 3% of the due amount, and that amount will increase by 3% of the accrued amount for every subsequent week until the half term; plus, this second late payment will incur an additional requirement to pay the entire following term's fees and accrued late payment charges. If all fees remain unpaid by the half term following the due date, the child will immediately lose his/her place at BESA.

Families who have had a child removed from BESA for non-payment will never be accepted for enrolment in BESA at any time the future.